

# JOB FAIR & INTERVIEW TIPS!

- Update your resume
- Research the company/agency you're interested in
- Consider likely questions you'll be asked and prepare answers
- Prepare a few questions to ask
- Prepare an "elevator speech"
- Dress professionally
- Arrive on time (this means early!)
- Smile and shake hands
- Be positive, confident, focused
- Emphasize your unique skills, experiences, education, etc.
- Get business cards from the contacts you made – continue networking
- Send a thank you email or note immediately after your interview
- Follow-up!

**SAF STUDENT CHAPTER JOB FAIR  
TUESDAY, NOV 9<sup>TH</sup> 10AM - 2PM  
CH2M HILL ALUMNI CENTER**

