**2024-25 College P&T Timeline**

November 3-7 College P&T Committee First Meeting

November 26 Department Deadline: Upload dossiers

Nov 26-Dec 8 College P&T Committee: Reviews dossiers

December 9 College P&T Committee: Issue letters to candidates re: corrections

December 10-13 Candidates revise dossiers with guidance from DHs

December 13 Department Deadline: Upload revised dossiers

December 9-19 College P&T Committee: Draft evaluation letters distributed

January 2-9 College P&T Committee: Review all draft letters and revise

January 12-16 College P&T Committee: Final meeting: vote on/sign final letters

January 21 Department Deadline: Upload revised dossiers

Jan 22-30 Dean reviews cases & meets with Associate Deans regarding cases

February 6 Dean finalizes letters

February 11 Department Deadline: Upload final dossiers & bio’s and pics

February 13 Complete Dossiers Due to Provost’s Office