

CoF Safety Committee - FEC Safety Discussion Items

Item	Description	Status	Issues/Comments
1	Have an updated safety manual that is accessible	Complete	link provided in poster. Available at: MyCoF --> CoF Resources -> Safety Manual
2	Provide a clear articulation of advisors' responsibility	Complete	Section 200 Safety manual
3	Organize safety orientation and documentation for students; Need accessible documents related to safety for international visiting students	Complete	document and ppt. need a permanent home for storage/access
4	Need a safety protocol for labs	Complete	Section 300 Safety Manual
5	Need a process for reporting safety issues, incidents, complaints when they come up	Complete	accident reporting in place/committee members for other
6	Instant mechanism of reporting	Complete	accident reporting is online and accessible
7	Posters for visibility of safety program	Complete	also ongoing - Michelle to discuss at FEC
8	Start thinking about safety first	Started-Ongoing	
9	Develop standards; Identify what are the key issues to worry about	Started-Ongoing	
10	Safety trainings and quizzes	Started-Ongoing	6 field safety trainings this past May - Rivers group/ grad students; plan to increase accessibility/awareness of trainings
11	Develop metrics for tracking safety	Started-Ongoing	Tracking through University accident reporting database
12	Prevention - to be addressed at annual review	Started-Ongoing	Prevention addressed in trainings; DHs starting to implement in Prof Reviews
13	Assign a person or committee to regulate and enforce safety in the college	To be discussed	how to enforce
14	Develop a process: role of safety programs in CoF and dialogue around protocol and expectations	To be discussed	
15	Consider help from outside organizations to spread the safety culture	To be discussed	info currently from Weyco and Work Safe B.C.
16	Organize outside visits - Get recommendations from alumni on safety	To be discussed	
17	Participate in the upcoming F.S. PNW Station formal dialogue/interaction around safety -- Paul Anderson will let FEC know when the meeting will take place.	To be discussed	
18	Need to start from the top and move down as well as from the bottom up	To be discussed	
19	Forest Service publishes their investigations to improve safety in their of organization	To be discussed	
20	Accountability	To be discussed	
21	Rewards	To be discussed	
22	Shift culture to talk about safety and near misses; Create a safe environment	To be discussed	
23	Committee involvement model, i.e. DEI - Safety core value	To be discussed	
24	Tools to share with the College	To be discussed	
25	Level of resources needed to make a culture change; Issue of high expectation and underfunding;	To be discussed	